

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2017-18

#### 1. Details of the Institution

1.1 Name of the Institution

T.R.R. Government Degree College

1.2 Address Line 1

Kandukur

Address Line 2

Kovur Road

City/Town

Kandukur, Prakasam district

State

Andhra Pradesh

Pin Code

523105

Institution e-mail address

gdckandukur@gmail.com

Contact Nos.

08598 - 223546

Name of the

*D. Vijaya Sri*

Head of the Institution:

Tel. No. with STD Code:

08598 - 223546

Name of the IQAC Co-ordinator:

K. Srinivas

Mobile:

8500811498

IQAC e-mail address:

trriqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. &amp; Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC(SC)/01/RAR/69, Dated 05-05-2014

1.5 Website address:

www.gdckandukur.com

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	76 (Score)	2006	5
2	2 <sup>nd</sup> Cycle	B	2.15	2014	5
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-07-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

Nil

## 1.9 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

## 1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (PhysEdu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)									

1.11 Name of the Affiliating University (*for the Colleges*)

AcharyaNagarjuna University, Nagarjuna Nagar, Guntur
---

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL
-----

University with Potential for Excellence

-

UGC-CPE

--

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

**2. IQAC Composition and Activities**

2.1 No. of Teachers

5
---

2.2 No. of Administrative/Technical staff

2
---

2.3 No. of students

2
---

2.4 No. of Management representatives

NA
----

2.5 No. of Alumni

2
---

2.6 No. of any other stakeholder and

-
---

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held : 04

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff & Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  Institutional Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC was instrumental in

1. Coordinating with the stakeholders to ensure academic quality
2. Encouraging to strictly following academic calendar.
3. Nudging the research environment.
4. Promoting the Extension Activities and community services.
5. Encourage to offer new certificate courses.
6. Encourage to conduct academic awareness programs

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Outreach and Awareness programs	Janmabhoomiprogramme, NavanirmanaDekshalu, Vanam-manam, DomalapaiDandayatra, Swacch Andhra Pradesh, Neeru-Chettu, Village Adoption for ODF, MahilaShakthiteams, Women Empowerment cell. NavanirmanaDiksha, Telugu MatruBhashaDinotsavam, International Yoga Day, National Women Parliament. Celebration of National and International Days, Birthday of Great Personalities.
Coordinating with Stakeholders	Teachers-parents meeting, Students motivational program, Alumni meetings were organized
Preparation of Academic Calendar	Academic Calendar was prepared in the beginning of the year and was circulated to all the departments which was followed successfully
Academic Awareness Programs	The collage has conducted the programs on observation of many national importance days like
Promoting Research	Periodic orientation and workshops were organized to promote the research among both faculty and students.

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

- 1) Staff council works as a catalytic agent in the successful implementation of IQAC activities. The AQAR was prepared after consulting all the stakeholders.
- 2) List of activities are stored in soft copies

**Part – B****Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG		-	-	-
UG	07	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	10	02	-	10
Others	-	-	-	-
<b>Total</b>	17	02	00	10

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	00
Annual	00

1.3 Feedback from stakeholders\* Alumni  Parents  Staff  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to AcharyaNagarjuna University, Guntur and follows the regulation and syllabi given by the University. Hence the college has no direct role in revision/update of regulation or syllabi. However, the college regularly takes the feedback from various stakeholder i.e. students,teachers, alumni and parents on the syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

**Criterion – II****2. Teaching, Learning and Evaluation**

## 2.1 Total No. of permanent faculty

Total	Asst. Professors/Lecturers	Associate Professors	Professors	Others
20	20	-	---	

## 2.2 No. of permanent faculty with Ph.D.

05

## 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others Lecturers		Total	
R	V	R	V	R	V	R	V	R	V
15	13	-	-	-	-	-	-	15	13

## 2.4 No. of Guest and Visiting faculty and Temporary faculty

04

## 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	10	-
Presented	02	07	-
Resource Persons	00	01	-

## 2.6. Innovative processes adopted by the institution in Teaching and Learning:

The following activities are taken up on regularly basis for effective teaching and learning in the college.

- Adherence to academic schedule and teaching plan
- Adopted ICT tools - Mana TV, virtual class room, projector, computers, internet etc.
- Arranging guest lectures by experts
- Creating student-centric learning environment
- Mentoring and counselling the students
- Innovativeness and transparency in internal evaluation process
- Grievance and redressal mechanism for students

- Student’s participation in organizing the academic programmes
- Organising seminars and workshops for promotion of research
- Conduct of academic competitions and talks for the students
- Organizing field trips / field projects/outreach activities.
- Special attention to slow learners – remedial classes

2.7 Total No. of actual teaching days during this academic year : 220

2.8 Examination/ Evaluation Reforms initiated by the Institution:

Since the college is affiliated to Acharya Nagarjuna University, it follows the university guidelines for the examinations and evaluation process. University has introduced the Choice Based Credit System and adopted grading system. University conducts the external examination with 75 percent weightage. The College conducts the internal exams with 25 percent weightage which is distributed as - midterm exam for 15 marks, assignment for 5 marks and attendance for 5 marks.

The university follows best evaluation method in end semester examination such as - bar coding, double valuation, revaluation and photo copy. The college maintains transparency in internal evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
---	---	---

2.10 Average percentage of attendance of students

76.4
------

## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc(BZC)	6	16.7	0.0	33.3	16.7	66.7
B.Sc(MPC)	17	11.8	23.5	17.6	11.8	64.7
B.Sc(MPCs)	12	8.3	8.3	8.3	0.0	25.0
B.Com(GEN)	19	5.3	10.5	15.8	10.5	42.1
B.Com(Comp)	22	9.1	9.1	18.2	22.7	59.1
B.A(HEP)	18	16.7	22.2	22.2	27.8	88.9
B.A(HET)	8	0.0	25.0	12.5	12.5	50.0

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning process:

1. The IQAC coordinates with all the stakeholders in the college - administration, departments and the students for better teaching and learning environment. It provides uniformity in the academic activities across the departments.
2. It provide guidance inpreparing academic calendar.
3. It nudges the quality in teaching and learning which includesscheduling of orientation courses, bridge course, preparation of time tables,studentseminars, preparation and submission of teaching plans, filling of activity diary, conduct of extracurricular activities, guideline of student councillor, remedial coaching etc
4. The IQAC prepares structured questionnaire for collecting the feedback from students and follows the necessary steps to be taken for the improvement.
5. The IQAC supports the preparation for academic audit.
6. It encourages the introduction of certificate course on the latest knowledge in the respective subjects.
7. It conducts the in-house programs like use of ICT tools,best teaching methods, latest developments in pedagogy etc. to improve the teaching and learning

## 2.13 Initiatives undertaken towards faculty development:

A faculty forum was constituted to cater to the needs of the research for the faculty. It will work in consonance with the research forum. The college encourages the faculty to attend refresher courses, faculty development programs, workshops etc.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others-Institutional level workshop	-

## 2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	8	1	0
Technical Staff	1	1	0	0

**Criterion – III****3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

The IQAC Coordination with department in-charges conducts meetings for promoting research activities among the faculty. It organizes internal workshops and research methods and new research frontiers. The IQAC encourage faculty members to obtain grants from various funding agencies and publish reputed journals.

**3.2 Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	13,70,000 (DST - 2015-18)	-	-

**3.3 Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	-		-	-
Outlay in Rs. Lakhs	-		-	-

**3.4 Details of research publications**

	International	National	Others
Peer Review Journals	02	01	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-18	UGC	Rs 10,27,500	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other(Specify)	-	-	-	-
Total		—	Rs 10,27,500	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books ii) Without ISBN No. 

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

-

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-	-		-	-
Sponsoring agencies	-	-		-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

-

National

-

Any other

-

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
International level  National level

3.23 No. of Awards won in NSS:

University level  State level   
National  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Blood donation by staff and students
- 2) Swatch Bharat Program
- 3) English Literacy Campaign in Neighbourhood
- 4) Nava nirmanadeeksha
- 5) Janmabhumi Program
- 6) VanamManam Program
- 7) AIDS day Rally
- 8) Voters' Enrollment Campaign
- 9) ODF Campaign

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50 Acres	-	-	50
Class rooms	10	-	-	10
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	26	UGC	26
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs 4,15,494	--	Rs 4,15,494
Others				

##### 4.2 Computerization of administration and library

- 1) All the departments have been provided with computers along with internet facility.
- 2) College office is fully computerised and all the official transactions are done through computers.
- 3) Computers are provided to the Library to provides services and Library Automation is under process.

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
BOOK BANK	7168	507884	728	159005	8753	666889
UGC	3273	418832	-	-	3273	418832
GENERAL	18097	110000	-	-	18097	1000000
e-Books	N- LIST					
Journals	50	5000			50	5000
e-Journals	N- LIST					
Digital Database						
CD & Video	115	11000	-	-	115	11000

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsi ng Centres	Computer Centres	Offi ce	Depart -ments	Oth -ers
Existing	60	23	-	20	-	04	10	03
Added	-	-	-	-	-	-	-	-
Total	40	23	-	20	-	04	10	03

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology .Upgradation (Networking, e-Governance etc.)

1. Campus is enabled with wifi internet facility
2. Departments and Library are provided with computer and internet facility
3. Internet Browsing Centre is provided for the student use
4. Faculties are provided Id based access to online resources like INFLIBNET, N-List, SodhGangaetc

4.6. Amount spent on maintenance in lakhs :

i) ICT	
ii) Campus Infrastructure and facilities	8.45
iii) Equipments	4.15
iv) Others	1.42
<b>Total :Rs.</b>	14.12

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Organising Orientation program for the students in the beginning of every academic year to provide information on availing the academic and non-academic services and facilities at the college like library, sports, JKC, computer lab, NCC, NSS, Women Empowerment Cell, Class mentorship, Cultural Club, Eco club, Red ribbon club, Energy club, Language club etc.
- 2) Arranging sign boards for easy access of services by the student from different places

5.2 Efforts made by the institution for tracking the progression

The students' progression tracking system in the college is decentralised from principal at top level to Department at middle level and class mentor at the bottom level.

Class mentor collects information about students in on their progression in academic and non-academic activities like attendance, internal marks, backlogs, sports, cultural etc. This information is reviewed by departmental in-charges and the principle.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
393	-	-	----

(b) No. of students outside the state

0

(c) No. of international students :

0

No	%
283	72

Men

No	%
110	28

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
35	209	17	116	0	377	33	208	13	113	0	367

Demand ratio (Present strength/Intake strength): 393/780

Dropout % :  $(42/393 \times 100) = 10.7\%$ 

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

JKC provides regular coaching on various competitive exams like Banking, SSC, RRB, Police, Defence, BPOs etc

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Career guidance cell provides orientation and coaching for Higher Education Programs and various competitive exams under UPSC and APPSC and also organise inspirational talks by the successful persons.

No. of students benefitted

### 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

Women empowerment cell organises orientation programs in the beginning of academic year. It conducts periodical awareness programmes on women specific issues on health, hygiene, safety, rights etc. It also conducts program for self-employment skills for girl student

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

Number of Students	Amount
--------------------	--------

Financial support from institution	-	-
Financial support from government	276	Rs 4,75,315
Financial support from other sources (Endowment Prizes)	125	Rs 62,000
Financial Assistance towards Fee by Faculty	21	Rs 26,000

## 5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition:	State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

5.12 No. of social initiatives undertaken by the students 

5.13 Major grievances of students (if any) redressed:

Construction of toilets for the students

**Criterion – VI****6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision**

To provide quality higher education with human values to all sections of the society and promote the community development.

**Mission**

To effectively deliver the academic program in an innovative and student centric method

To groom the students into well knowledgeable, socially responsible and positive spirited citizens

## 6.2 Does the Institution has a management Information System

Currently the college has iAMS app –the biometric based MIS to know the attendance by the Students and Staff (both teaching and Non-teaching). The staff can avail the services of leaves and duties through this system.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

As an affiliated college to AcharyaNagarajuna University, the college has no direct role in curriculum development. However, the college takes feedback on curriculum from all the stake holders- staff, students, parents, employers and alumni. Based on the feedback report, the college introduces the certificate courses to provide the advance knowledge and skills in different subjects.

### 6.3.2 Teaching and Learning

The college adopts the following conventional and advanced teaching and learning methods for effective teaching and learning process.

1. Faculties are encouraged to attend RCs and OCs to adopt new teaching methods and techniques.
2. Student seminars, assignments, Quiz, group discussions, projects, field visits etc are actively adopted in the teaching and learning process.
3. The guest lectures by the experts offer additional and alternative knowledge to the students
4. The ICT based teaching and learning – digital classroom, virtual classroom, MANA TV, Power point presentation are encouraged.
5. Out of the class room programs and discussion at the college in frequent intervals make the teaching and learning more effective.

### 6.3.3 Examination and Evaluation

The examination and evaluation process at the affiliated college is two types.

The external exam and its evaluation are conducted by the University as per the academic calendar. The college staff actively participates in duties of squad, observer, invigilation, evaluation question paper setting etc in external examination and evaluation.

The internal examination and evaluation are conducted by the college in an innovative way.

The college follows continuous evaluation system which includes midterm exam, assignment, seminars, group discussion, slip test, quiz, filed visit, project and regular attendance.

The college follow the strict examination and transparent evaluation process.

#### 6.3.4 Research and Development

The college creates conducive eco-system for the research and development by the faculty in the following ways

1. Encouraging the faculty to organise or attend the seminars/conferences/workshops and present and publish the research papers.
2. In-house faculty research workshops are organised to share the research knowledge and encouraging research activities
3. The non-PhD holding faculties are motivated towards research and are supported to do PhD.
4. To get sanction MRPs

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has following facilities regarding library, ICT and Physical Infrastructure

##### **Library:**

The college has library with more than 28000 books, important magazines & newspapers along with spacious reading hall and computer – internet browsing facility. It also provides online e-content access to INFLIBNET, N-List, Sodhganga, Sodhsindhu, e-PG Pathasala etc. The college also has departmental-libraries in few departments.

##### **ICT:**

The college has well equipped ICT system for academics and administration. For academics, all the departments and labs are function with computers. Two computer labs and one JKC lab are providing ICT services to the students. The facilities like Digital classroom, Virtual class, MANA TV, Projectorsetc. are used for ICT based teaching and learning. Campus is provided with Wi-Fi facility. The administrative office is computerised.

##### **Physical Infrastructure and Instrumentation**

The college has big campus area about 50 acre with spacious playground having sports and gym facilities. It has six well equipped labs for different subjects – Physics, Chemistry, Zoology, Botany, Computer Science, and Spoken English. Currently, hostel for girl student is under construction.

### 6.3.6 Human Resource Management

College follows well designed strategy in developing and managing the human resources of both teaching and non-teaching. The teaching staff are encouraged and supported to attend the OCs and RCs and also advance training programs like disaster management, ICT based teaching methods etc.

The non-teaching staff are supported to attend workshops for e-office and given in-house training on computer knowledge

### 6.3.7 Faculty and Staff recruitment

- 1) The state government recruits the faculty and staff by taking vacancy position from the CCE
- 2) Contract Lecturers are recruited by the RJD on recommendations of the Principal.
- 3) Guest Lectures are recruited on the temporary basis by the internal college committee headed by the Principal

### 6.3.8 Industry Interaction / Collaboration

The college, through departments, collaborate with nearby research institutions and industries. Botany department has collaboration with CTRI, Kandukur. Chemistry department has collaboration with Chemical Industry. These collaborations include institutional/industry visits by the students and the faculty which help them in their career and research. The NSS unit of the college has collaboration with Redcross Society for bold donation and social services.

### 6.3.9 Admission of Students

The college follows the transparent admission policy as per the University guidelines. The seats are allotted based the merit cum reservation points.

The admission committee of the college make special campaign to attract the merit students from the neighbouring villages. The college faculty make financial help to the poor students in their admission. Special campaign is made for admission of girl students.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	-

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type

External  
Agency

Internal  
Authority

Academic

Yes

CCE

Yes

In Charges

Administrative

No

-

Yes

RJD,  
Guntur

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-NA-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The college being a reputed one in this area has strong Alumni base. The Alumni Association support the college in multiple ways such as

1. Financial help in organising college annual events like cultural, sports etc.
2. Endowment cash prizes to the meritorious students in various subjects
3. Financial aid to the poor students
4. Advices in administration of the college through IQAC and Feedback system
5. Special Endowment prizes for academic improvement students

#### 6.12 Activities and support from the Parent – Teacher Association

The Parent- Teacher Association (PTA) plays vital role between college and students for improving the teaching and learning environment. The PTA meeting are conducted in every semester to understand the perceptions and expectations of the parents and also to discuss the important issues related to students like attendance regularity, academic progress, behavioural issues, future career/academic plans etc.

#### 6.13 Development programmes for support staff

The college makes efforts for the development of supporting staff in the following ways

- 1) Support staffs are encouraged to improve their educational qualifications.
- 2) They are provided with computer skills

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The Eco Club at the college looks after the initiatives to make campus eco-friendly. The initiatives of the Eco club are plantation, gardening, solar power plants, chemical waste management etc. The students and faculty are encouraged to participate in Government's Mass Plantation program - Vanam – Manam. The Eco Club also organises awareness programmes – Environmental Day, Rallies etc.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following are the innovations and best practices by the college

1. Introduction of biometric attendance system has improved the student attendance.
2. Practice of ICT based teaching through digital class and projectors improved the teaching and learning processes
3. Organising Job melas for the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

The following is the ART based on the Plan of Action

1. Bridge course, Special classes for Slow learners, Mentorship and Career Counselling have been given special attention to improve the examination results
2. The service units like NSS, NCC and Eco Club were encouraged to engage in social services
3. Departments are encourage to introduce Certificate Courses to impart advanced knowledge and skills in the subject
4. Parents –Teachers Association has been strengthened to increase the attendance of the students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Two best practices of the college are as follows

1. Coaching for competitive exams through JKC
2. Community Service by teaching English language skills in the neighbourhood

7.4 Contribution to environmental awareness / protection

The following are the environmental awareness/protection programs at the college

- 1) Eco-club organises environmental day program and environmental awareness programs
- 2) The campus has prohibited polyethylene bags

7.5 Whether environmental audit was conducted?

YES

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

### SWOT Analysis

**Strength:** The Strength of the college lies in well qualified faculty in all the subjects and well equipped physical infrastructure facilities such as wide campus area, spacious buildings & class rooms, science labs, computer labs, virtual and digital class rooms along with other extension facilities like NCC and NSS. Excellent support by wide spread Alumni to improve admissions.

**Weakness:** Lack of protection/compound wall for campus and lack of hostel facilities for rural girl students

**Opportunity:** Teaching first generation students mostly from rural and socially marginalised sections

**Threat:** Unhealthy and unethical competition from the commercial based private colleges

### 8. Plans of institution for next year

The college has following plans for the next year

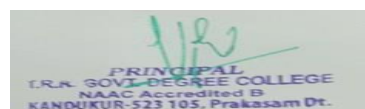
- 1) Introduction of PG courses
- 2) Completion of girls hostel
- 3) Efforts to mobilise funds from various sources for construction of compound wall
- 4) To digitalise the class room
- 5) To establish extra RO plant



..Q.A.C. COORDINATOR  
T.R.R. GOVT. DEGREE COLLEGE  
KANDUKUR-523 105  
Prakasam Dist

Name: K. Srinivas

Signature of the Coordinator, IQAC



PRINCIPAL  
T.R.R. GOVT. DEGREE COLLEGE  
NAAC Accredited B  
KANDUKUR-523 105, Prakasam Dt.

Name: D. Vijaya Sri

Signature of the Chairperson, IQAC